

Please read carefully Article 10 of the The Commons at Historic Westside Village Townhome Association's Declaration regarding the Leasing of Residential Units.

Completed applications may be faxed to Mary Carroll / Ernest Carroll at 770-599-6625 or mailed to: The Commons @ HWV c/o Marquis Management, Inc. P. O. Box 639 Sharpsburg, , GA 30277

A copy of the executed Leasing Agreement and contact information for all occupants must be faxed to Mary or Ernest Carroll at 770-599-6625 or mailed to: The Commons @ Historic Westside Village Townhome. c/o Marquis Management, Inc. P. O. Box 639 Sharpsburg, GA 30277 within 10 days of the execution date.

**THE COMMONS AT HISTORIC WESTSIDE VILLAGE TOWNHOME ASSOCIATION, INC
LEASING PERMIT APPLICATION**

Date of Request: _____

Owner's Name: _____

Unit #: _____

Mailing Address: _____

Contact Phone #: _____

Contact Email: _____

Pursuant to Article 10 of The Commons at Historic Westside Villages Declaration, the leasing of Residential Units is strictly prohibited unless approved by The Commons at Historic at Westside Village Townhome Association's Board of Directors!

I also understand that any leasing agreement entered into shall be for a term of no less than one (1) year,.

I further understand that the tenant(s) shall comply with the terms of the The Commons at Historic Westside Village Townhome Association, Inc. Declaration and all Rules and Regulations promulgated by the Association.

Subleasing of the Unit or assignment of a lease without prior written approval of the Board is prohibited.

The Unit must be leased within 180 days from the date of the issuance of the permit. Failure to lease the Unit within 180 days will result in the automatic revocation of the permit and a new "Leasing Permit Application" will be required. In addition, a leasing permit may be revoked if the unit is leased for less than 180 consecutive day period thereafter or upon written notification from the Owner that the leasing permit is no longer needed.

As the owner of the Unit, I will provide the tenant(s) with copies of The Commons at Historic Westside Declaration, By-laws and any Association Rules and Regulations promulgated by the Board of Directors.

The proposed leasing agreement must be provided to the Management Company within seven (7) days prior to the effective date in order to ensure compliance with the Declaration.

I will supply a copy of the leasing agreement and contact information for all occupants to the Management Company within 10 days of lease execution.

Failure to comply with the leasing provisions of the Homeowner's Association Declaration may result in fines and/or legal action.

Signature and Date